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## MINUTES OF THE NATIONAL ANNUAL GENERAL MEETING OF THE CANCER ASSOCIATION OF SOUTH AFRICA (CANSA)

HELD ON 18 SEPTEMBER 2014 AT CANSA BEDFORDVIEW OFFICE  
26 CONCORDE ROAD WEST, BEDFORDVIEW 2008

### 1. OPENING AND WELCOME

The President of CANSA, Advocate Gary Oliver, welcomed all present to CANSA's 83rd Annual General Meeting, especially CANSA members, members of the Board of Directors, our Governors, Provincial Chairpersons, Senior Management, our guest speaker Mrs South Africa Sarah Kate Scott, award winners and special guests.

The President extended a special welcome to all cancer survivors present.

The President of CANSA introduced the CANSA's Board of Directors: Chairperson, Bugs Pancha, vice-chairperson, Derek Foster, Pradeep Maharaj, Dr Martin Mandew, David Lekota, Elize Joubert (Acting CEO & COO) and Rudolf van Jaarsveld (CFO). In addition, the Governors present, Prof Raj Naidoo, Kobus Smit, Manny de Freitas and Dr Nirvadhya Singh.

Dr Martin Mandew blessed the proceedings.

### 2. CONSTITUTION OF THE MEETING

The President confirmed that all members present had signed the attendance register and tabled the apologies from the following members: Professor Louis Goedhals (Governor - Free State /Northern Cape), The Hon. Justice CJ Claassen (Governor- Gauteng), David Lucas (Chairperson – NBU), Delene Metelerkamp

(Chairperson – SBU). The CFO, Rudolf van Jaarsveld, reported that the attendance register indicated 26 members were present, 4 proxies were received and all business units were represented which constitute a quorum. The President declared the meeting duly constituted and opened.

*Imagine a world without cancer*

Non-Executive Directors: B B Pancha (Chairperson), D A Foster (Vice Chairperson), Prof P Arbuthnot, Dr M A Mandew, P K Maharaj, Dr R Mngqibisa, L D Lekota  
Executive Directors: E G Joubert (Acting CEO) | R van Jaarsveld (CFO)

Reg. No. 1932/003720/08. NPO No. 000-524



### **3. NOTICE CONVENING THE MEETING:**

In accordance with the Memorandum of Incorporation of the Cancer Association of South Africa, the notice of the Annual General Meeting was advertised within the prescribed 15 days' notice of this meeting.

### **4. CONFIRMATION OF THE PREVIOUS YEAR'S AGM MINUTES:**

The minutes of the National Annual General Meeting held on 19 September 2013 was approved. It was proposed by Mr Bugs Pancha and seconded by Dr Carl Albrecht.

### **5. CHAIRPERSON'S REPORT**

The Chairperson of the Board of Directors: Mr Bugs Pancha delivered his message which was also available on page four of the Annual Report.

### **6. COUNCIL OF GOVERNORS**

The President reported that the Council of Governors met on 18 September 2014, prior to the AGM. A summary of the Council of Governors report will be available on request and the President highlighted the following:

The Governors expressed their concern about the financial health of CANSA. A meeting with the Board of Directors was held prior to the AGM at which the Chairperson explained that the Acting CEO had devised a turn-around strategy, which should allow the Organisation to return to sustainable financial health, and requested that the CEO be given a chance to implement it.

### **7. REPORT FROM ACTING CEO**

Elize Joubert, CANSA's Acting Chief Executive Officer did a presentation to report on the 2013/14 year under review.

### **8. FINANCIAL REPORT**

Rudolf van Jaarsveld, CANSA's Chief Financial Officer did a presentation on the Financial Report for 2013/14 financial year.

### **9. ADOPTION OF RESOLUTIONS**

The President led the adoption of the 6 ordinary resolutions. Auditor Adrian Maytham from Rödl & Partner counted the votes in accordance with the proxies received. The results were as follows:

**ORDINARY RESOLUTION NO 1**

THAT Prof Patrick Arbuthnot be appointed as a Director of the Company with effect from the date of the passing of this resolution.

For	Against	Abstain
25	0	1

**ORDINARY RESOLUTION NO 2**

THAT Dr Rosi Mngqibisa be re-appointed as a Director of the Company with effect from the date of the passing of this resolution.

For	Against	Abstain
28	0	1

**ORDINARY RESOLUTION NO 3**

THAT the remuneration for the members of the Board of Directors remains at R3 000 per meeting attended, to be paid in arrears.

For	Against	Abstain
23	0	4

**ORDINARY RESOLUTION NO 4**

THAT the remuneration for the Chairperson of the Board of Directors remains at R5 000 per meeting attended, to be paid in arrears.

For	Against	Abstain
21	0	3

**ORDINARY RESOLUTION NO 5**

THAT the Annual Financial Statements for the year ending 31 March 2014, be adopted, together with the auditors' report.

For	Against	Abstain
26	0	0

**ORDINARY RESOLUTION NO 6**

THAT Deloitte and Touche be re-appointed as external auditors for CANSA and that the remuneration for their past audit be approved, as accepted by the Board of Directors.

For	Against	Abstain
27	0	0

## 10. GUEST SPEAKER

The President introduced our guest speaker Sarah Kate Scott who gave a talk. Mrs South Africa is proud to support CANSA the official Charity of Mrs South Africa. The President thanked Sarah Kate, also introduced, and thanked our Mrs SA Charity, Talita Schoeman for attending the AGM and all the work she does for CANSA.

## 11. PRIZE GIVING

The President handed over to acting CEO Elize Joubert to conduct the prize giving.

### **Oettle Awards:**

Dr Carl Albrecht explained the origin of the Oettle Awards and presented this year's award to Professor Patrick Brain Arbuthnot.

### **Mariette Loots Cancer Trust Awards:**

The Acting CEO called upon Gerda Strauss and Dorothy Du Plooy, who was representing the Mariette Loots Cancer Trust, to introduce the Trust's national awards:

- Mariette Loots Cancer Winner Award for 2013/2014 – Marie Boers from Boland/Overberg
- Mariette Loots Friends for Life Award for 2013/2014 – Martie van Zyl from West Coast

### **Appreciation Certificates:**

The Acting CEO called upon Woolworths to collect their Appreciation Certificate.

### **Staff Awards for outstanding achievements:**

**Long service awards:** 20 years – Elma Viljoen (absent)

**Employee of the Year:** Marie Claassen from CANSA Northern Gauteng Care Centre

### **Gold Awards**

- Service Delivery Award - Frances Minne from CANSA Potchefstroom Care Centre
- Support Service Award - Andre Rabie from the Financial Hub
- Advocacy Award - Gavin Kester from Service Delivery
- Marketing Award - Marica Basson from Marketing and Communications
- Sustainability Award - Lisa Strydom from Pietermaritzburg Care Centre
- Team Work Award - CANSA Bethlehem Care Centre (Carel de Bruin, Rina Desiderio, Maryna Kriel, Richard Nel, Lerato Sekhosana and Anne-Marie Going)
- Best Performing Business Unit - Central Business Unit
- Leadership Award Middle Management- Eileen Snyders CANSA Kimberly
- Leadership Award Senior Management - Maria Scholtz – Head: Sustainability

**12. VOTE OF THANKS**

The Acting CEO thanked the Board of Directors, Council of Governors and EXCO for their contribution and dedication to the cancer cause. She also thanked our guest speakers, the President of CANSA, CANSA members, volunteers, staff, cancer survivors, prize winners, entertainers and all our partners.

**13. CLOSURE**

The President asked for any comments or questions. As there were none, he declared the AGM closed and thanked all who attended. The meeting concluded at 16h20.

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**Mr Bugs Pancha**

Chairperson: Board of Directors

Date: \_\_\_\_\_

**Head Office and Registered Office**

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BEDFORDVIEW 2008

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