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Toll-Free 0800 22 66 22
www.cansa.org.za

HEAD OFFICE

Bedfordview

+27 11 616 7662

Tel

+27 11 622 3424

Fax

26 Concorde Road West
Bedfordview, 2008

Address

PO Box 2121
Bedfordview, 2007

Postal

DRAFT MINUTES OF THE NATIONAL ANNUAL GENERAL MEETING OF THE CANCER ASSOCIATION OF SOUTH AFRICA (CANSA)

HELD ON 20 SEPTEMBER 2012 AT THE MERCURE HOTEL, 33 BRADFORD
ROAD, BEDFORDVIEW AT 14H00

1. OPENING AND WELCOME

The President of CANSA, Advocate Gary Oliver, welcomed all present, especially CANSA members, members of the Board of Directors, Governors, Provincial Chairpersons, Senior Management, the guest speaker, award winners, cancer survivors and special guests. The President introduced the members of the Board individually, except for Ms Elna McIntosh who had made her apologies. The President also acknowledged Mr Mzwandile Khanya, President of CHOC. Mrs Lorraine Kleinhans blessed the proceedings with a non-denominational prayer.

2. CONSTITUTION OF THE MEETING

The President confirmed that all members present had signed the attendance register and noted apologies from the following members: Elna McIntosh, Louis Goedhals, Theo Smalberger, Manny de Freitas, Theo Nell, Johan Bosman and Alice Victor. The Financial Director, Mr Rudolf van Jaarsveld, reported that the attendance register indicated 39 members were present and stated that all three Business Units were represented. Two valid proxies were received. These figures constituted a quorum and the President declared the meeting duly constituted and open.

3. NOTICE CONVENING THE MEETING

In accordance with the Memorandum and Articles of Association of the Cancer Association of South Africa, the notice of the National Annual General Meeting and the intended resolutions were advertised within the prescribed 21 days' notice of this meeting.

4. CONFIRMATION OF THE PREVIOUS YEAR'S AGM MINUTES

The minutes of the National Annual General Meeting held on 22 September 2011 were approved. Mr Bugs Panha proposed and Dr Carl Albrecht seconded.



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Non-Executive Directors: B B Panha (Chairperson) | D A Foster (Vice-Chairperson) | T T Mashaba | Dr C M Masuku | M Jennings (Temporary Director)
Executive Directors: S C Janse van Rensburg (CEO) | E G Joubert (COO) | R van Jaarsveld (CFO)

Reg. No. 1932/003720/08. NPO No. 000-524

5. COUNCIL OF GOVERNORS

The President reported back with regards to the Council of Governors meeting held on 20 September 2012, prior to the AGM, with special reference to:

- a request that the volunteer management plan be submitted to the Council of Governors
- the Council of Governors took note of the measures that had been taken to remodel the business components of the Company and congratulated the Board of Directors on the progress to date.

A summary of the Council of Governors report will be available on request.

6. CHAIRPERSON'S REPORT

The Chairperson, Mr Lyndon Johnstone, presented his report, which is also available on page 4 of the 2011/12 Annual Report:

“As an internationally recognised leader in cancer control, CANSA has been doing its life-saving work for over 80 years and continues to raise the standards when it comes to education, care-giving and service delivery. It is with great pride that I can say that even within the immense financial constraints seen in the last financial year, the Board has not once questioned CANSA’s ability and commitment to serve the South African community with the best of service. We, the Board fully support the conviction of CANSA not to reduce service despite the tough economic situation, but rather maintain the quality of service and work towards the sustainability we are confident we’ll achieve.

I believe going forward our emphasis should be on refocusing the organisation and strengthening our relationships and partnerships. The realignment of the organisational structure has been a key focus over the past year and will see to it that we are enabled to work smarter and become more efficient and effective. As an organisation it is critical that we get back to the reason for our existence – service delivery. Especially to communities that cannot readily access information and help.

Relationships and partnerships drive perceptions of an organisation and we have to evaluate every relationship and partnership we have, seeing that the South African public is our biggest stakeholder and investor, and also our main responsibility. CANSA moved from 4th place to 3rd place in this year’s Ask Afrika Trust Barometer – indicating that we’re definitely on the right track when it comes to the public’s perception of the organisation. However, if we want the coveted 1st place, we need to be partnering with people who enhance our vision and mission and avoid those who hold us back as an organisation.

After one of the toughest financial years this organisation has seen, I would like to extend my sincere gratitude to our management team for aligning all of CANSA’s operations, from the day-to-day activities through to strategic objectives, to these goals in order to achieve the ultimate goal: A cancer-free country. Thank you to cancer survivor and CANSA CEO, Sue Janse van Rensburg, for leading this organisation, not only with experience and hard work, but also with great empathy and compassion. Thank you to our management team, loyal staff and our passionate volunteers for dedicating their time to making a difference in the lives of thousands of South Africans. To our partners, stakeholders and funders - thank you for turning hope into reality.”

7. FINANCIAL REPORT

Mr Rudolf van Jaarsveld (Chief Financial Officer) presented the financial report (please refer to the 2011/12 Annual Report for the audited Financial Statements). The President announced that copies of the financial statements were available at the meeting.

8. ADOPTION OF RESOLUTIONS

The President led the adoption of the special resolution and the seven ordinary resolutions. Auditor Jessica Jones from the firm Rödl & Partner Inc, counted the votes in accordance with the proxies received. The results were as follows:

SPECIAL RESOLUTION NO. 1

THAT, in accordance with the new Companies Act, No. 71 of 2008, the Memorandum of Incorporation of the Company be adopted from the date of the passing of this resolution.

For	Against	Abstain
47* 2	0	0

ORDINARY RESOLUTION NO. 1

THAT Advocate Gary Oliver be re-appointed as President of the Company with effect from the date of the passing of this resolution.

For	Against	Abstain
43* 2	0	0

ORDINARY RESOLUTION NO. 2

THAT Mr Bugs Pancha be re-appointed as a Director of the Company with effect from the date of the passing of this resolution.

For	Against	Abstain
41* 2	0	0

ORDINARY RESOLUTION NO. 3

THAT Mr Michael Judin be appointed as a Director of the Company with effect from the date of the passing of this resolution.

For	Against	Abstain
39* 2	0	3

ORDINARY RESOLUTION NO. 4

THAT the remuneration for the members of the Board of Directors be increased to R3 000 per meeting attended, to be paid in arrears.

For	Against	Abstain
32 2	2	5

ORDINARY RESOLUTION NO. 5

THAT the remuneration for the Chairperson of the Board of Directors be increased to R5 000 per meeting attended, to be paid in arrears.

For	Against	Abstain
33 2	2	1



ORDINARY RESOLUTION NO. 6

THAT the Annual Financial Statements for the year ending 31 March 2012, be adopted, together with the auditors' report.

For	Against	Abstain
42* 2	0	0

ORDINARY RESOLUTION NO. 7

THAT Deloitte and Touche be re-appointed as external auditors for CANSA and that the remuneration for their past audit be determined.

For	Against	Abstain
42* 2	0	1

** Note: It must be noted that some attendees at the Annual General Meeting cast their votes even though they were not registered members of CANSA. The total number of registered members attending the Annual General Meeting was only 39, however, some of the counted votes are more than 39. The counting of votes was done by an independent auditor.*

9. GUEST SPEAKER

The Chief Executive Officer (CEO), Ms Sue Janse van Rensburg, introduced Dr Dagmar Whitaker, a renowned dermatologist and President of the South African Melanoma Advisory Board and Vice-President of the Dermatological Society of South Africa, who gave a presentation on sunscreens.

The President thanked Dr Whitaker for the informative talk.

10. GENERAL

There being no other business, the President called upon the CEO to introduce the award winners at this year's prizegiving.

11. PRIZEGIVING

Oettle Awards:

The CEO explained the origin of the Oettle Awards and asked Dr Carl Albrecht to present this year's award to Dr Dagmar Whitaker.

Mariette Loots Cancer Trust Awards:

The CEO called upon the COO, Mrs Elize Joubert, who was representing the Mariette Loots Cancer Trust, to introduce the Trust's national awards:

- Mariette Loots Cancer Winner Award for 2012 – Ester Pretorius from Gauteng West
- Mariette Loots Friends for Life Award for 2012 – Gertrude Moses from Boland/Overberg



Staff Awards for outstanding achievements:

Long service awards: 30 years – Thembisile (Mavis) Buthelezi

Employee of the Year: Tania McKay, Bloemfontein

Gold Category:

- Client Service Award - Lucy Balona
- Patient Service Award - Tertia Fourie
- Sustainability Award - Leatitia Jordaan
- Support Services Award - Service Delivery team: Gerda Strauss, Gavin Kester, Vera van Dalen, Marita Swart, Vlooi Venter

- Team Work Award - Upington region: Christa Stadler, Chrisna Roos, Esti Brits, Joeye van der Merwe
- Care Home Award - Olea Care Home in Bloemfontein
- Most Improved Business Unit - Northern Business Unit
- Best Performing Business Unit - Southern Business Unit
- Leadership Award - Middle management: Stefan Brink
Senior management: Olivia Curlewis

- Innovation Award - Gerda Strauss

Various shareholder certificates were also presented to our partners.

12. VOTE OF THANKS

The CEO thanked the Board of Directors, Council of Governors and EXCO for their contribution and dedication to the cancer cause. She also thanked our guest speaker, the President of CANSA, CANSA members, volunteers, staff, cancer survivors, prize winners, entertainers and all our partners.

13. CLOSURE

The President asked for any comments or questions. As there were none, he declared the AGM closed and thanked all who attended. The meeting concluded at 16h20.

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Mr Bugs Pancha

Chairperson: Board of Directors

Date: _____

Head Office and Registered Office

26 Concorde Road West
BEDFORDVIEW 2008

Postal Address

P O Box 2121
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